



VACANCY

REFERENCE NR	:	VAC00015/23
JOB TITLE	:	Configuration Management Officer
JOB LEVEL	:	C5
SALARY	:	R 455 638 – R 683 457
REPORT TO	:	Lead Solution Architect
DIVISION	:	National Consulting Services
DEPT	:	Technical Consulting Services
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	2 Years fixed term contract (Internal & External)

Purpose of the job

To maintain a configuration management database of DOD IS asset inventory.

Key Responsibility Areas

- Maintain a Configuration Management Database (CMDB) and create controlled configuration baselines.
- Maintain an up to date repository of configuration items by populating with changes
- Plan and manage configuration management audits.
- Define and produce configuration reports on status changes of configuration items.
- Manage resource/s (i.e. budget/finances and asset/equipment) within the department in order to ensure the efficient operation and that all the resources are utilised optimally. This must be done in accordance with SITA Policy Framework
- Keep abreast of the latest industry developments and ensure that appropriate technologies are used for knowledge management so as to ensure improved productivity.

Qualifications and Experience

Minimum: 3-year National Diploma in Information Technology or NQF 6 equivalent

Experience: 3 to 5 years' experience in Service Management principles related to Configuration Management good practice methodologies, including: Experience in the application of Configuration Management process and supporting technology, i.e. (ITIL, Cobit, ISO). Experience of working in a team and involvement in project management delivery concepts. Experience in dealing with customers.

Technical Competencies Description

Knowledge of: SITA ICT strategy and architecture. Master system planning and integration. Management of Technology Lifecycle. Application management (development, maintenance, support, integration, optimisation) Government acts and regulation Government strategies, intergovernmental relations and strategic outlook Various ICT and relevant legislations Corporate governance ICT risk, governance and compliance IT service management IT quality management Business process management General business management General human resource

management General financial management General ICT procurement IT security ICT standards Legislative environment and IT legislation ICT management best practices IT strategies and architectures such as business, data / information, application, technology, information system security, solution architecture ICT solutions modelling tools and techniques. Project management within governing policies, procedures and guidelines. System integration Implementation methodologies Development of thought leadership solutions. Building of large system of systems (such as government solutions, transversal solutions and corporate solutions) Master data management Hosting and converged communication Government business reference model and strategy formulation SITA ICT strategy and architecture. Master system planning and integration. Management of Technology Lifecycle. Application management (development, maintenance, support, integration, optimisation) Government acts and regulation Government strategies, intergovernmental relations and strategic outlook Various ICT and relevant legislations Corporate governance ICT risk, governance and compliance IT service management IT quality management Business process management General business management General human resource management General financial management General ICT procurement IT security ICT standards Legislative environment and IT legislation ICT management best practices IT strategies and architectures such as business, data / information, application, technology, information system security, solution architecture ICT solutions modelling tools and techniques. Project management within governing policies, procedures and guidelines. System integration Implementation methodologies Development of thought leadership solutions. Building of large system of systems (such as government solutions, transversal solutions and corporate solutions) Master data management Hosting and converged communication Government business reference model and strategy formulation.

Interpersonal/behavioural competencies: Active listening, Attention to Detail, Continuous Learning.

Other Special Requirements

N/A

How to apply

1. To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process;
2. Register using your ID and personal information;
3. Use received one-time pin to complete the registration;
4. Log in using your username and password;
5. Select Recruitment Jobs;
6. Select Recruitment Citizen to browse and apply for jobs;
7. Once logged in, click the Online Help tab for support if needed.

For queries/support contact the following people: Prudence.masola@sita.co.za, Masoko.Rallele@sita.co.za and Zanele.sompini@sita.co.za

CV`s sent to the above email addresses will not be considered.

Closing Date: 13 December 2021

Disclaimer

SITA is Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.

- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants' documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be accepted
- CV's sent to incorrect email address will not be considered